

FOIA

2023-268

Kayla Van Der Westhuizen

**From:** 148849-52496040@requests.muckrock.com  
**Sent:** Thursday, July 6, 2023 3:32 PM  
**To:** VH Records  
**Subject:** Illinois Freedom of Information Act. Request: FOIA - Vernon Hills PD (IL) - Flock Safety Documents

due 07/13/23

Extended to 7/20/23

letter sent to/on: 7/13/23 @ 9:23AM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Vernon Hills Police Department  
FOIA Office  
740 Lakeview Parkway  
Vernon Hills, IL 60061

July 6, 2023

To Whom It May Concern:

Pursuant to the Illinois Freedom of Information Act., I hereby request the following records:

All documents pertaining to Flock Safety (<https://www.flocksafety.com>) license-plate-reader hardware and/or software. Documents being requested here should include - but are not limited to - the following:

- Invoices, receipts, and/or requests for the purchase of any Flock Safety product/service *attached*
- MOUs from Flock Safety
- Brochures or product/service specifications regarding Flock Safety
- Privacy and/or data retention policies regarding Flock Safety product/services
- Any/all manuals regarding Flock Safety product/services
- Guidelines mentioning Flock Safety product/services
- Bulletins mentioning Flock Safety product/services
- Briefings mentioning Flock Safety product/services
- Use policies and standard operating procedures for Flock Safety product/services
- All emails sent (through this year) mentioning "Flock Safety" and/or "ALPR" *amended on 7/10/23*
- Any/all digitally disseminated publications from your agency mentioning Flock Safety product/services

*↳ no way of tracking*

I am confident there are documents relevant to this request based on public literature and broadcast news video describing the use of the company's products by your agency:

<https://www.dailyherald.com/news/20230623/vernon-hills-plans-to-deploy-17-license-plate-reading-cameras-to-combat-organized-retail-crime>

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

J Ader

View request history, upload responsive documents, and report problems here:

[https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency\\_login%252Fvernon-hills-police-department-24559%252Ffoia-vernon-hills-pd-il-flock-safety-documents-148849%252F%253Femail%253Dvhrecords%252540vhills.org&url\\_auth\\_token=AADyPuyvF671bmV9AtQatxDhpj8%3A1qHVdo%3A72NtWkkLpzs60cZQzv7xQgg3yEmk8NiDDszmTEpYO\\_w](https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fvernon-hills-police-department-24559%252Ffoia-vernon-hills-pd-il-flock-safety-documents-148849%252F%253Femail%253Dvhrecords%252540vhills.org&url_auth_token=AADyPuyvF671bmV9AtQatxDhpj8%3A1qHVdo%3A72NtWkkLpzs60cZQzv7xQgg3yEmk8NiDDszmTEpYO_w)

If prompted for a passcode, please enter:  
RKWWGCFP

Filed via [MuckRock.com](https://muckrock.com)

E-mail (Preferred): 148849-52496040@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS

For mailed responses, please address (see note):

MuckRock News  
DEPT MR 148849  
263 Huntington Ave  
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.



## Attachment C

### FREEDOM OF INFORMATION ACT EXTENSION OF TIME RESPONSE LETTER

MuckRock News- J. Ader

Dear: \_\_\_\_\_  
(Name of Requester)

We received your Freedom of Information Act request on 07/06/2023. However, in accordance with the statutory provisions of the Act, we will require an **additional five working days** to respond to your request. The additional time is necessary for the reason or reason(s) circled below:

- 1) The requested records are stored in another location. 5 ILCS 140/3(e)(i).
- 2) The request requires the collection of a substantial number of specified records. 5 ILCS 140/3(e)(ii).
- 3) The request is categorical in nature and requires an extensive search for responsive records. 5 ILCS 140/3(e)(iii).
- 4) The requested records have not been located in the course of routine search and additional efforts are being made to locate them. 5 ILCS 140/3(e)(iv).
- x 5) The requested records require examination and evaluation by qualified personnel to determine if they are exempt from disclosure under Section 7 of this Act or should be revealed only with appropriate deletions. 5 ILCS 140/3(e)(v).
- 6) It would unduly burden or interfere with the operations of the public body to fill the request within the initial five working days. 5 ILCS 140/3(e)(vi).
- 7) There is a need for consultation with another public body or among two or more components of a public body having a substantial interest in the determination or in the subject matter of the request. 5 ILCS 140/3(e)(vii).

Accordingly, we will respond to your request by 07/20/2023

Kayla Van Der Westhuizen	July 13, 2023
_____ Name	_____ Date

Kaylav@vhills.org  
Contact Information



## Kayla Van Der Westhuizen

---

**From:** 148849-52496040@requests.muckrock.com  
**Sent:** Monday, July 10, 2023 10:16 PM  
**To:** Kayla Van Der Westhuizen  
**Subject:** RE: Illinois Freedom of Information Act. Request: FOIA - Vernon Hills PD (IL) - Flock Safety Documents

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Vernon Hills Police Department  
FOIA Office  
740 Lakeview Parkway  
Vernon Hills, IL 60061

July 10, 2023

This is a follow up to a previous request:

Hello,

Thank you for your response. Given my original request was deemed unduly burdensome, I would like to narrow the scope to everything I originally asked for minus emails.

Here is the narrowed request:

===

Documents pertaining to Flock Safety (<https://www.flocksafety.com>) license-plate-reader hardware and/or software. Documents being requested here should include - but are not limited to - the following:

- Invoices, receipts, and/or requests for the purchase of any Flock Safety product/service
- MOUs from Flock Safety
- Brochures or product/service specifications regarding Flock Safety
- Privacy and/or data retention policies regarding Flock Safety product/services
- Any/all manuals regarding Flock Safety product/services
- Guidelines mentioning Flock Safety product/services
- Bulletins mentioning Flock Safety product/services
- Briefings mentioning Flock Safety product/services
- Use policies and standard operating procedures for Flock Safety product/services

Please let me know if you need anything else from my end.

-JA

View request history, upload responsive documents, and report problems here:

[https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency\\_login%252Fvernon-hills-police-department-](https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fvernon-hills-police-department-)



[24559%252Ffoia-vernon-hills-pd-il-flock-safety-documents-148849%252F%253Femail%253DKVanDerWesthuizen%252540vhills.org?url\\_auth\\_token=AADyPuyvF671bmv9AtQatxDhpj8%3A1qJ3qn%3AUIvGTSqxUek9JGx5aMkJ9gUMCTCfYn9sKA-XT6CJ978](mailto:24559%252Ffoia-vernon-hills-pd-il-flock-safety-documents-148849%252F%253Femail%253DKVanDerWesthuizen%252540vhills.org?url_auth_token=AADyPuyvF671bmv9AtQatxDhpj8%3A1qJ3qn%3AUIvGTSqxUek9JGx5aMkJ9gUMCTCfYn9sKA-XT6CJ978)

If prompted for a passcode, please enter:  
RKWWGCFP

Filed via [MuckRock.com](http://MuckRock.com)  
E-mail (Preferred): 148849-52496040@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS  
For mailed responses, please address (see note):  
MuckRock News  
DEPT MR 148849  
263 Huntington Ave  
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

---

On July 10, 2023:  
Subject: RE: Illinois Freedom of Information Act. Request: FOIA - Vernon Hills PD (IL) - Flock Safety Documents  
Good Morning,

After reviewing your FOIA request, it has come to our attention in our search for your requested records that under the "all emails sent (through this year) mentioning "Flock Safety" and/or "ALPR" category, we have over 12,000 emails that would need to be reviewed for redaction which would require an vast amount of time. Under Section 3(g) of FOIA, I am asking if you would narrow or reduce this request to manageable proportions. Please let me know at your earliest convenience.

Sincerely,  
Kayla

[cid:image003.jpg@01D6D487.8620AC50]

Kayla Van Der Westhuizen #63  
Records Clerk/FOIA officer

Vernon Hills Police Department  
754 Lakeview Parkway, Vernon Hills, IL 60061  
Direct 847.247.4896 Main 847.362.4449  
Web [www.VHPD.com](http://www.VHPD.com)<<http://www.vhpd.com/>> [www.JoinVHPD.com](http://www.JoinVHPD.com)<<http://www.joinvhpd.com/>>  
Email [kvanderwesthuizen@vhills.org](mailto:kvanderwesthuizen@vhills.org)<<mailto:kvanderwesthuizen@vhills.org>>

CONFIDENTIALITY NOTICE: This communication and any accompanying document(s) or file(s) are confidential and privileged. They are intended for the sole use of the addressee. Any review, re-transmission,

dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is strictly prohibited. If you have received this communication in error, please notify the Village of Vernon Hills immediately by email at [kvanderwesthuizen@vhills.org](mailto:kvanderwesthuizen@vhills.org) or by telephone (847) 247-4896 and delete it and all copies and backups thereof. Thank you.

---

On July 6, 2023:

Subject: RE: Illinois Freedom of Information Act. Request: FOIA - Vernon Hills PD (IL) - Flock Safety Documents

Good Afternoon,

We have received your FOIA request and will make a response within 5 business days.

Have a great day!

[cid:image003.jpg@01D6D487.8620AC50]

Kayla Van Der Westhuizen #63  
Records Clerk/FOIA officer

Vernon Hills Police Department  
754 Lakeview Parkway, Vernon Hills, IL 60061  
Direct 847.247.4896 Main 847.362.4449  
Web [www.VHPD.com](http://www.VHPD.com) <<http://www.vhpd.com/>> [www.JoinVHPD.com](http://www.JoinVHPD.com) <<http://www.joinvhpd.com/>>  
Email [kvanderwesthuizen@vhills.org](mailto:kvanderwesthuizen@vhills.org) <<mailto:kvanderwesthuizen@vhills.org>>

CONFIDENTIALITY NOTICE: This communication and any accompanying document(s) or file(s) are confidential and privileged. They are intended for the sole use of the addressee. Any review, re-transmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is strictly prohibited. If you have received this communication in error, please notify the Village of Vernon Hills immediately by email at [kvanderwesthuizen@vhills.org](mailto:kvanderwesthuizen@vhills.org) or by telephone (847) 247-4896 and delete it and all copies and backups thereof. Thank you.

---

On July 6, 2023:

Subject: Illinois Freedom of Information Act. Request: FOIA - Vernon Hills PD (IL) - Flock Safety Documents To Whom It May Concern:

Pursuant to the Illinois Freedom of Information Act., I hereby request the following records:

All documents pertaining to Flock Safety (<https://www.flocksafety.com>) license-plate-reader hardware and/or software. Documents being requested here should include - but are not limited to - the following:

- Invoices, receipts, and/or requests for the purchase of any Flock Safety product/service
- MOUs from Flock Safety
- Brochures or product/service specifications regarding Flock Safety
- Privacy and/or data retention policies regarding Flock Safety product/services



- Any/all manuals regarding Flock Safety product/services
- Guidelines mentioning Flock Safety product/services
- Bulletins mentioning Flock Safety product/services
- Briefings mentioning Flock Safety product/services
- Use policies and standard operating procedures for Flock Safety product/services
- All emails sent (through this year) mentioning "Flock Safety" and/or "ALPR"
- Any/all digitally disseminated publications from your agency mentioning Flock Safety product/services

I am confident there are documents relevant to this request based on public literature and broadcast news video describing the use of the company's products by your agency:

<https://www.dailyherald.com/news/20230623/vernon-hills-plans-to-deploy-17-license-plate-reading-cameras-to-combat-organized-retail-crime>

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

J Ader

View request history, upload responsive documents, and report problems here:

[https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency\\_login%252Fvernon-hills-police-department-24559%252Ffoia-vernon-hills-pd-il-flock-safety-documents-148849%252F%253Femail%253DKVanDerWesthuizen%252540vhills.org&url\\_auth\\_token=AADyPuyvF671bmv9AtQatxDhpj8%3A1qJ3qn%3AUIvGTSqxUek9JGx5aMkJ9gUMCTCfYn9sKA-XT6CJ978](https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fvernon-hills-police-department-24559%252Ffoia-vernon-hills-pd-il-flock-safety-documents-148849%252F%253Femail%253DKVanDerWesthuizen%252540vhills.org&url_auth_token=AADyPuyvF671bmv9AtQatxDhpj8%3A1qJ3qn%3AUIvGTSqxUek9JGx5aMkJ9gUMCTCfYn9sKA-XT6CJ978)

If prompted for a passcode, please enter:  
RKWWGCFP

Filed via [MuckRock.com](https://muckrock.com)

E-mail (Preferred): 148849-52496040@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS

For mailed responses, please address (see note):

MuckRock News  
DEPT MR 148849  
263 Huntington Ave  
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.





